

***The lender code on the MPN must match the lender code on the loan at WIU in order for the funds to disburse.**

Signing MPN's (follow the instructions for YOUR lender. Contact the Financial Aid Office if you don't know your lender.)

Commerce Bank Lender Code: 813979

To electronically sign your MPN, you will need to:

- 1) Go to <http://www.commercebank.com/money101>.
- 2) Click **Apply Now/E-signature** in the left hand column.
- 3) Scroll down and click on **Complete and electronically** in option 1.
- 4) Complete the requested information.
- 5) Print the confirmation for your records
- 6) To download an MPN to sign and mail click on **Stafford MPN** in option 2.

National Education - Lender Code 834378

- 1) Go to <http://www.nationaled.net>.
- 2) Click on **Apply Now** in the blue bar at the very top of the page.
- 3) Click on **Apply Now** next to the type of loan you want to sign the MPN for.
 Stafford Loan: **Apply Now**
 PLUS Loan: **Apply Now**
 Grad PLUS Loan: **Apply Now**
- 4) Read the first page and fill in the information as requested.
- 5) Enter verification code to complete e-signature process.
 *Your name should be printed at the bottom of your MPN with a confirmation code.

RBS Citizens BANK NE DBA/CHARTER ONE/NELNET Lender Code: 808140

To electronically sign your MPN, you will need to:

- 1) Go to <http://www.nelnet.com>.
- 2) Click **E-sign Promissory Note** in the menu on the left hand side of the screen.
- 3) Enter your Nelnet user name and password or create a new one from this page.
- 4) Complete the requested information.
- 5) Choose **RBS Citizens DBA NE/Charter One Bank** from the list of lenders.
- 6) Print the confirmation for your records **OR** Print an MPN (which will take longer) at <http://www.nelnet.com/pdf/StaffApp.pdf>.
- 5) Print the confirmation page for your records.
 * If **ESIGNED** your name should be printed at the bottom of your MPN with a confirmation code.

EDAMERICA/EDFINANCIAL Lender Code: 831453

To electronically sign your MPN, you will need to:

- 1) Go to <http://www.edfinancial.com>.
- 2) Click Student Loans Federal Stafford Loans
- 3) E-sign or Complete Your Stafford Loan Master Promissory Note
- 4) Select the appropriate state/school/lender combination from the boxes
- 5) You will need to sign in or create a user account
- 6) Print the confirmation for your records **OR** Print an MPN (which will take longer) at <http://www.nelnet.com/pdf/StaffApp.pdf>

* If **ESIGNED** your name should be printed at the bottom of your MPN with a confirmation code.

IDAPP (Illinois Designated Account Purchase Program) - Lender Code 826351

Follow the steps below.

- 1) Go to IDAAP on-line
- 2) Complete on-line form for Stafford loan.
- 3) Select Western from the drop down box.
- 4) Create an account

National City PNC - Lender Code 809921

- 1) Go to <http://www.pnconcampus.com>
- 2) Select Apply for a Stafford Loan
- 3) Select year in school (1st year undergrad, etc)
- 4) Select Continue
- 5) Select State(Illinois)
- 6) Select School (Western Illinois University)
- 7) Select Continue
- 8) For Federal Stafford Loan select Apply Now
- 9) Enter SSN and make sure Western is listed select continue
- 10) Complete the form

You will use your PIN number from filing your FAFSA

Ed Trust - Sallie Mae - Lender Code 802218

- 1) Go to <http://opennet.salliemae.com>
 - 2) Under Borrower, click **I am a student or parent borrower**.
 - 3) Select Illinois in the State drop down menu.
 - 4) Select Western Illinois University - 001780 - 00 in the School drop down me
 - 5) Click Submit.
 - 6) Enter your username and password or create one.
 - 7) Enter all of the information requested.
- (**Lender: Ed Trust - Lender Code 802218)
- 8) Print the confirmation for your records.